Inspecting Point of Care

Processes/Areas for Observation	• Specimen collection including patient ID/specimen labeling • Storage condition of reagents and QC • Reagent labeling • Personnel access to procedure manual • Result reporting process • Infection control practices • System to detect and correct unusual, clerical, analytical errors(move to All Common)

Key Documents to Review	• Organizational chart for line of authority
	• Procedure manual including specimen collection
	• Patient Reports
	  o ID of testing personnel
	  o Reference range, if appropriate
	  o Drugs of abuse reporting elements
	• Personnel Records
	  o Training
	  o Competency
	  o Color discrimination testing
	  o List of POCT personnel with tests authorized to perform
	  o Non-waived testing – academic degree or transcript
	• Quality Control – Non-Waived
	  o Daily QC/Monthly QC with review and corrective action
	  o Reagent lot verification
	  o Validation of internal QC process
	  o Comparison of non-waived methods/instruments
	  o Calibration/calibration verification/AMR procedure and records
	• Quality Control – Waived
	  o Daily QC/Monthly QC with review and corrective action
	  o Calibration and calibration verification per manufacturer's instructions
	• Arterial Blood Gases
	  o Arterial puncture training
	  o Collateral circulation test records
	  o Calibration/QC records
	  o AMR verification records
	• Physician Performed Testing
	  o Physician credentialing records
	  o Training/competency records and patient reports if not credentialed